



**RCOA BULLETIN NO. 2026-01**

**TOPIC : SWITCHING TIMELINE AND PROCEDURES**

**DATE : 5 MAY 2026**

IMPLEMENTATION OF ENERGY REGULATORY COMMISSION' S RESOLUTION NO. 22, SERIES OF 2025, ENTITLED "A RESOLUTION LOWERING THE ELIGIBILITY THRESHOLD FOR RETAIL COMPETITION AND OPEN ACCESS (RCOA) AND RETAIL AGGREGATION PROGRAM (RAP)"

This Bulletin is being issued to inform all concerned stakeholders on the implementation of the Energy Regulatory Commission (ERC) issued its Resolution No. 22, Series of 2025, entitled "A Resolution Lowering the Eligibility Threshold for Retail Competition and Open Access (RCOA) and Retail Aggregation Program (RAP)" (the "Resolution") adopting the following, among others:

1. The demand threshold for eligibility to the CREM/RCOA and RAP shall be the average monthly peak demand of at least 100kW. The eligibility requirements for CREM/RCOA and RAP under Module D of the Omnibus Rules for Customer Choice Programs in the Retail Market shall apply;
2. The minimum eligibility threshold of 100kW shall take effect on 26 June 2026;
3. Timelines for all concerned stakeholders:
  - a. Submission of Letter of Intent to switch to the appropriate network service provider (NSP);
  - b. Mandatory registration of all Distribution Utilities (DUs) acting as Retail Metering Service Providers (RMSPs) with the Central Registration Body (CRB)
4. Prior to the effectivity of the minimum 100kW eligibility threshold on 26 June 2026, all End-Users and/or Aggregated Groups meeting the minimum 500kW demand threshold, as provided under Module D of the Omnibus Rules, and intending to switch, shall continue to be allowed to switch in accordance with the procedures and requirements under Module E of the Omnibus Rules;
5. Implementation of all the Customer Choice Programs in the Retail Market in the Bangsamoro Autonomous Region in Muslim Mindanao (BARMM) shall be subject to the authority and discretion of the BARMM.

In view of the foregoing, the CRB shall accept switch requests for End-Users that meet the 100kW threshold and shall process the same in accordance with the ERC Resolution, Omnibus Rules and previous IEMOP Bulletins. Relevant IEMOP Bulletins may be accessed through the following:

<https://www.iemop.ph/retail-market/>





All DUs and Electric Cooperatives (ECs) are reminded that their registration as RMSPs with the CRB shall allow qualified End-Users within their franchise area to exercise their option to switch to RCOA. For more information, the registration requirements for RMSPs may be accessed via the link below:

[Retail Registration Forms and Templates – IEMOP | Independent Market Operator of the WESM](#)

We encourage the stakeholders to coordinate with the relevant service providers and end-users for the preparation and completion of switch requirements to ensure efficient switching process.

As part of the RAP switching process, RMSPs, in coordination with the Primary Retail Supplier, must comply with the necessary switching requirements, including the completion of the MIRF in the CRSS. To assist the RMSPs in completing the required fields in the MIRF, please refer to the attached file for proper guidance.

This Bulletin and subsequent bulletins issued by the CRB are for guidance only and prepared based on the provisions of the ERC Resolution, Omnibus Rules, issuances of the ERC and the Department of Energy and Market Rules and Manuals. As such, in case of conflict between this Bulletin and the said issuances, the latter shall prevail, and the readers are strongly enjoined to carefully read all relevant documents





## CRSS Reference Guide for Retail Aggregation Program (RAP)

Please refer to the sample template below for guidance on completing the Metering Installation Registration Form (MIRF) in the CRSS for the Retail Aggregation Program (RAP). Note that the highlighted fields are required, while the remaining fields may be left blank.

### 1. Metering Installation Registration

Metering Installation Registration	
MSP Name	*auto-filled
Participant Name	*auto-filled

### 2. Metering Point Information

Metering Point Information	
Metering Point Name *	*input the name of the Retail Aggregated Group (RAG)
Type	(auto-filled)
Facility Address	(auto-filled)
Region	(auto-filled)
Meter Type	(auto-filled)
Delivery Voltage (in kV) *	0.00
Meter Voltage (in kV) *	0.00
Metering Scheme	
Old Covered Facility Service ID	
New Covered Facility Service ID	



### 3. Main and Backup Meter Information

• Main and Backup Meter Information

SEIN	* Input the SEIN provided by IEMOP
Make *	N/A
S/N *	N/A
Meter Multiplier *	0
No. of Channels	(auto-filled)

### 4. Grid Off Meter Point

• Grid Off Meter Point

**Add Meter Point**

Default	SEIN	Start Date	Action
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*Make sure there is a default Grid Off Meter Point selected.* *Maximum number of Grid Off Meter Point is 25.*

Add the Grid Off-Take Metering Point (GOTP) and enter the start date.

### 5. Load Profile Channel Assignment

• Load Profile Channel Assignment

Add Channel  **Add** **Cancel**

*At least 2 Registration Channels are required.*

No.	Channel Name	Action
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Add at least 2 channels - kVARh-Del and kWh-Del





### 6. Compliance Standards/ % Accuracy Class

Compliance Standards / % Accuracy Class

Potential Transformer (NA if None) *	N/A
Current Transformer *	N/A
Main Meter	
Backup Meter	
Metering Circuit	

### 7. Other Information

Other Information

Commission Date *	2018-10-29 12:00 AM	✕	Input the switch date and time.
Decommission Date		📅	
Reason for Rectification			
Remarks			







## 8. Documents

• Documents

— Supporting Documents —

 Single-Line Diagram (Optional)	Drag and drop your files here or pick them from your computer	<p>The SLD must show the connection of the aggregated group's virtual metering point up to the grid off-take metering point SEIN/substation.</p>
Wiring Diagram (Optional)	Drag and drop your files here or pick them from your computer	
ERC Meter Test Report (Optional)	Drag and drop your files here or pick them from your computer	
CT Test Report (Optional)	Drag and drop your files here or pick them from your computer	
 Metering Information Registration Form (MIRF) (Optional)	Drag and drop your files here or pick them from your computer	<p>The MIRF file must be clear and match the CRSS fields.</p>
Other Supporting Documents (Optional)	Drag and drop your files here or pick them from your computer	
PT Test Report (Optional)	Drag and drop your files here or pick them from your computer	
MSP Meter Test Report (Optional)	Drag and drop your files here or pick them from your computer	