

IEMOP BULLETIN NO. 2024-01 ON THE RETAIL MARKET

TOPIC : REGISTRATION OF RETAIL SUPPLIERS AND SERVICE PROVIDERS
DATE : 28 NOVEMBER 2024

On 6 September 2024, the Energy Regulatory Commission (ERC) issued its Resolution No. 13, Series of 2024, entitled "A Resolution Adopting the Omnibus Rules for Customer Choice Programs in the Retail Market" (the "Omnibus Rules") with the following objectives¹:

- a. Consolidate the rules that govern the implementation of all the Customer Choice Programs and all participants in the Retail Market;
- b. Amend, modify, repeal and/or supersede various ERC issuances related to the Retail Competition and Open Access (RCOA), Green Energy Option Program (GEOP) and Retail Aggregation Program (RAP);
- c. Provide a set of rules that are responsive to current market and technological developments, and anticipate evolution of markets;
- d. Streamline application process for license applications and renewals for Retail Suppliers; and
- e. Ensure and strengthen consumer protection, particularly against abuse of market power, and other discriminatory and anti-competitive behaviors.

This Bulletin consolidates and amends the Advisories and Bulletins which were previously issued by IEMOP in relation to the **registration of Retail Suppliers and Services Providers** in the Wholesale Electricity Spot Market (WESM) and Retail Market – i.e. RCOA, GEOP and RAP. This is being issued in compliance with the obligations of the IEMOP as the Central Registration Body (CRB) under the Omnibus Rules and Market Rules and Manuals.

Separate bulletins shall be issued to cover other processes in the Retail Market, including switching, addition and termination of supply contracts, reversion, relocation and cessation, among others.

This Bulletin and subsequent bulletins issued by the CRB are **for guidance only** and prepared consistent with the provisions of the Omnibus Rules, issuances of the ERC and the Department of Energy and Market Rules and Manuals. As such, in case of conflict between this Bulletin and the said issuances, the latter shall prevail, and the readers are strongly enjoined to carefully read all relevant documents.

I. REGISTRATION OF RETAIL SUPPLIERS

a. General Requirements

Below are the general requirements for the registration of Retail Suppliers in the WESM

¹ Section A2.1, Omnibus Rules.

- a) Registration requirements in the WESM². A Retail Supplier shall register under each Category for each program which it will participate under i.e. Retail Electricity Supplier (RES) for RCOA, Local RES for RCOA and/or GEOP, Renewable Energy (RE) Supplier for GEOP or Supplier of Last Resort (SOLR); and
- b) Proof of authority of the Retail Supplier’s representative³ which should at least provide the following:
 - i. Identity of the authorized representative; and
 - ii. Authority of the representative to execute, sign or deliver documents necessary to documents to comply with government and CRB’s requirements relating to the WESM and the Retail Market.

b. Specific Requirements

In addition, the Retail Supplier shall have the following the specific authority required for its Supplier Category:

RETAIL SUPPLIER CATEGORY	AUTHORITY REQUIRED
RES	ERC issued RES License
Local RES for RCOA	ERC issued Letter-authority
Local RES for RCOA under Retail Aggregation Program (RAP)	ERC issued Letter-authority with approval to act as a Retail Aggregator
Renewable Energy Supplier	ERC issued RES License DOE issued GEOP Operating Permit
Local RES for GEOP	ERC issued Letter-authority DOE issued GEOP Operating Permit
SOLR	ERC issued authorization or letter designation

Consistent with Section A7.1 of the Omnibus Rules, a RES that is already registered in the WESM shall be allowed to act as a Retail Aggregator without the need to register separately as such. Similarly, an LRES that wishes to act as a Retail Aggregator within its franchise area shall not be required to register separately in the WESM as Local RES under the RAP Category. However, such LRES shall submit during the switch of the Retail Aggregated Group ERC issued letter-authority with approval to act as a Retail Aggregated Group.

The detailed list of requirements for registration of Retail Suppliers **may be downloaded at <https://www.iemop.ph/market-reports/retail-registration-forms-and-templates/>**

c. Timeline for Registration

² DC2021-06-0012

³ The CRB accepts secretaries’ certificates for juridical entities and special power of attorneys for individuals as proof of authority.

The Retail Supplier shall submit the requirements to the CRB by uploading the documents through the Central Registration and Settlement System (CRSS). The CRB shall approve the request for registration within fifteen (15) calendar days from the submission of complete and compliant documents.

d. Registration and Tagging

Pending system enhancements, IEMOP shall utilize existing modules in the CRSS for GEOP and RCOA. The Retail Suppliers shall be issued with a short name that is unique for its Supplier Category.

II. REGISTRATION OF RETAIL METERING SERVICES PROVIDER

Network Service Providers and Distribution Utilities that will serve as Retail Metering Service Providers shall comply with the WESM Registration requirements under such category. The RMSP applicant shall submit the requirements to the CRB by uploading them through the CRSS.

WESM Registration requirements for RMSP may be downloaded at <https://www.iemop.ph/market-reports/retail-registration-forms-and-templates/>.

The CRB shall approve the request for registration within fifteen (15) calendar days from the submission of complete and compliant documents.

II. REQUIREMENTS FOR REGISTRATION IN THE WESM

a. New Applicants

Entities intending to register as a Retail Supplier, but which are not yet registered in the WESM or CRB under any supplier category, shall comply with all the requirements for registration as Direct WESM Member and WESM Customer Trading Participant.

Network Service Providers and Distribution Utilities that have yet to register in the WESM as an RMSP for RCOA and GEOP are enjoined to complete their registration for both Retail Market Programs.

b. Existing Registered WESM Members

Existing WESM Members that are already registered in the WESM under a specific category and intend to assume responsibilities under another category/ies for which it has yet to register shall register in all relevant categories.

c. Prudential Requirements

The prudential requirements of entities shall be calculated in accordance with prevailing market rules and manuals.

The calculated amount for the initial Prudential Requirement of a registered RE Supplier, which is calculated based on projected WESM or spot exposure, is expected to be **zero** since the WESM exposure of an end-user for switching is also expected to be **zero**, in line with the objective of ensuring compliance with the 100% RE sourcing requirement for all GEOP end-users.

Nonetheless, it is possible that, in addition to their spot energy transactions, an RE supplier will also be liable to pay line rental costs and other charges associated with the bilateral contracts declared in the market. Should an RE Supply fail to pay its WESM obligations, a Margin Call Notice is required to be issued by IEMOP, which can be remedied through pre-payment or providing Prudential Requirement to cover the outstanding amount.

III. REFERENCES AND INQUIRIES

a. Prescribed Forms and Templates

IEMOP shall issue a separate advisory on the prescribed forms and templates for your reference.

b. References

The following are the references for this Bulletin:

- i. ERC Resolution No. 13, Series of 2024 - A Resolution Adopting the Omnibus Rules for Customer Choice Programs in the Retail Market
- ii. DOE DC2020-04-0009 – Guidelines Governing the issuance of Operating Permits to Renewable Energy Suppliers under the Green Energy Option Program
- iii. DOE DC2018-07-0019 – Promulgating the Rules and Guidelines Governing the Establishment of the Green Energy Option Program Pursuant to the Renewable Energy Act of 2008
- iv. WESM Rules
- v. Retail Rules
- vi. Registration, Suspension and De-Registration Criteria and Procedures
- vii. Retail Green Energy Option Program Procedures

c. Data Privacy Policy

IEMOP processes relevant personal information in accordance with its data privacy policy. IEMOP's Privacy Notice may be viewed or downloaded via <https://www.iemop.ph/about/legal-and-privacy/>.

d. Inquiries

For any questions or concerns, you may contact IEMOP through **our IEMOP Ticketing System** or by email at **registration@iemop.ph**.