

Registration Requirements – RE Suppliers (GEOP)

	DOCUMENT	TYPE OF COPY	NO. OF COPIES
1	CRSS Application	Electronic (CRSS)	NA
2	Market Participation Agreement for RE Supplier if not registered/will not register as RES or LRES; or Supplemental Market Participation Agreement for RE Supplier if already registered as RES or LRES	Notarized original copy	Five (5)
3	<u>For Sole Proprietorship:</u> DTI Certificate of Registration <u>For Corporation/Partnership:</u> Certificate of Incorporation/Registration of Partnership with SEC Articles of Incorporation/Articles of Partnership By-laws	DTI-certified true copy (scanned) SEC-certified true copy (scanned)	One (1)
4	<u>Sole Proprietorship:</u> Special Power of Attorney / Treasurer's Affidavit / Sworn Affidavit indicating participation in the WESM <u>as RE Supplier</u> and indicating main contact <u>Corporation/Partnership:</u> Secretary's Certificate or Board Resolution / Partnership Resolution authorizing participation in the WESM <u>as RE Supplier</u> and designating signatories and main contact	Notarized original copy	One (1)
5	<u>Sole Proprietorship:</u> Special Power of Attorney / Treasurer's Affidavit / Sworn Affidavit indicating Billing/Settlement contact and bank details for collection <u>Corporation/Partnership:</u> Secretary's Certificate or Board Resolution/Partner's Resolution designating a Billing/Settlement contact and bank details for collection	Notarized original copy	One (1)
6	Settlement Information Sheet containing authorized bank details and Billing/Settlement contact	Notarized original copy	One (1)
7	<u>For Qualified Retail Electricity Supplier:</u> ERC RES License with terms & conditions <u>For Qualified Local Retail Electricity Suppliers:</u> ERC Letter of Authorization to operate as LRES	ERC-certified true copy (scanned)	One (1)
8	DOE GEOP Operating Permit	DOE-certified true copy (scanned)	One (1)

* Notes:

- (1) Additional documents or information may also be requested depending on the results of the initial assessment.
- (2) A separate bank account must be provided for each WESM Membership Category applied for.